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19 February 1963

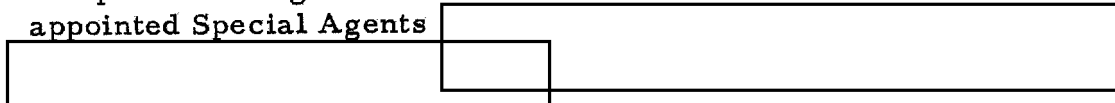
MEMORANDUM FOR: Director of Security

SUBJECT : Office of Security Statistical Report
for JANUARY 1963

1. The attached tables and charts reflect some of the activities of certain components of the Office during JANUARY 1963.
2. The statistics in the tables are compiled by the component concerned and refer to the current month.
3. The charts are prepared in this office from the statistics in the tables and afford a means of comparing the various accomplishments, work loads, and activities from the beginning of the current fiscal year to date.
4. Following are noteworthy items for the month:

a. The Director of Security and the Deputy Director of Security conferred with telephone company management officials regarding the implementation of a program whereby telephone company employees assigned to the Headquarters Building would be polygraphed as part of their security processing. In connection with this conference, a special briefing regarding the polygraphing was given to the telephone company officials by the Chief, Interrogation Research Division. It is anticipated that this program will be implemented during the month of February. With its implementation, all non-Agency employees assigned on permanent duty to Headquarters Building will have been polygraphed.

b. Special Agents Training Class #33 was instituted and completed during the month. The Class included 16 newly appointed Special Agents



c. Special briefings were provided by the Director of Security and the Deputy Director of Security to Security Officers of DIA and the Arms Control Disarmament Agency.

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d. In connection with the formulation of the National Communications System (NCS), representatives of the Office participated in a working group comprised of senior officials of CIA, Department of State, and the Department of Defense. Uniform security standards were developed for the Communications Centers operating within the NCS. Dispatches containing policy guidance were forwarded to Agency area Security Officers overseas.

e. During the month, the Annual Review of Office Operations was initiated. This program involves special briefings given to the Director of Security and the Deputy Director of Security by the Chiefs of the Divisions and Staffs of the Office. Briefings included statements as to the current operations of the various units, their problems, and objectives.

f. The Deputy Director of Security participated in a conference called by the Deputy Director (Support) with officials of GSA regarding the application and implementation of general Government parking regulations of the Headquarters site. It is anticipated that these regulations will become effective during the month of February.

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g. [redacted] machines were delivered and erected. One machine has been installed in Headquarters Building; the second one has been placed in the Mail and Courier Branch, R&S Building.

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[redacted]

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i. The January issue of the Support Bulletin contained an article prepared by the [redacted] on the Foreign Address and Occupation Index of I&NS.

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j. The Special Security Center, after an inspection, established a T-KH link [redacted]

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